

Time to get a Grip on Time!

Testimonials:

“Being a magazine publisher, this group consisted of writers, editors, art directors, sales people and administrative personnel, all willing to take on board suggestions on how to best manage their busy workloads whilst creating some personal time for reflection – a seemingly impossible task when up against daily deadlines and constant work demands. However Marie was able to illustrate clearly and logically her proven methods to make this happen. She was entertaining in her manner and her approachable nature meant attendees were made to feel comfortable.

After initial discussions to ascertain our specific needs and requirements, Marie came to us with a clear outline of what the session would cover, and a personalised solution to our specific needs as a magazine publisher. Main areas of discussion included improvement on prioritising skills, management of work flow/deadlines, learning to delegate, structuring each day from beginning to end and finding some personal ‘me’ time each day.

Subsequent feedback from staff has been very positive, with immediate changes being made from the moment we headed back to the office. Seemingly small tasks such as writing up daily ‘to-do’ lists have been welcomed as useful tools in ‘getting a grip on time’.

I would thoroughly recommend Marie Farrugia – regardless of the nature of your industry – as her many and varied lessons lend themselves to a broad range of subjects. The lessons learnt can be used both professionally and personally, making her session valuable on many levels.

I wish Marie every success which will undoubtedly come her way in her future endeavours.”
Jane Menon, Creative Director, Derwent Howard Publishing

Feedback from participants:

“Marie conducted the course with energy, enthusiasm and a sense of humour to make the valuable lessons learnt more concrete and relevant.”

“Quite helpful to take time out and reflect on how to better your time management.”

“A thought-provoking investigation into the science of organising yourself more effectively.”

“Marie is a well spoken and approachable facilitator whose skills are useful to all and sundry – even the most organised!”

“A light-hearted and productive session giving time to evaluate your working day.”



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